

Retention and Classification Report

Agency: Daggett County School District (Utah) (292)

196 West Second North
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Manila, UT 84046
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Records Officer Luann Robinson

25452 School board minutes

AGENCY: Daggett County School District (Utah)

SERIES: 25452

1

TITLE: School board minutes

DATES: 1918-

ARRANGEMENT: Chronological

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in Office permanently.

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(continued)

PRIMARY CLASSIFICATION:

Public